TRADESMEN'S SOFTWARE, Inc.

OS3DE™
ON SCREEN 3D ESTIMATOR

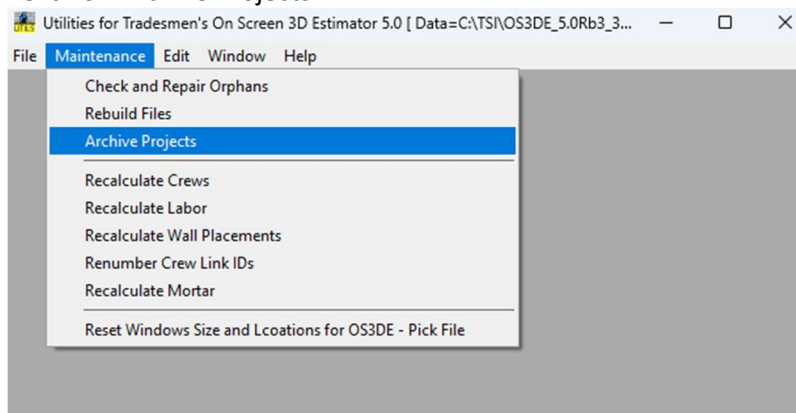P.O. Box 519, Morris, IL 60450   1-800-667-9409   www.tradesmens.com
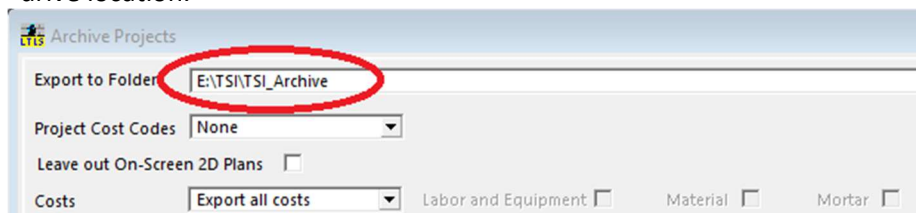
Project Archive Procedure

1. Close the OS3DE program.

2. Go to \TSI\OS3DE and open OS3DE Utilities by launching the OS3DE_Utils.exe

OS3DE.EXE	8/21/2023 5:45 PM	Application
OS3DE_Utils.exe	5/2/2023 9:54 AM	Application
OS3DEst.EXE	8/21/2023 5:45 PM	Application
resizeimages.exe	5/20/2011 10:36 AM	Application
Uninst Tradesmen's On Screen 3D Estima...	7/19/2023 12:35 PM	Application

3. Click on Maintenance

4. Click on Archive Projects

Utilities for Tradesmen's On Screen 3D Estimator 5.0 [Data=C:\TSI\OS3DE_5.0Rb3_3... — □ ✕

File   Maintenance   Edit   Window   Help

Check and Repair Orphans
Rebuild Files
Archive Projects

Recalculate Crews
Recalculate Labor
Recalculate Wall Placements
Renumber Crew Link IDs
Recalculate Mortar

Reset Windows Size and Lcoations for OS3DE - Pick File

5. Set Export Folder to an existing, valid location. Preferably a network drive or external hard drive location.

Archive Projects

Export to Folder   E:\TSI\TSI_Archive

Project Cost Codes   None

Leave out On-Screen 2D Plans   ☐

Costs   Export all costs   ☐ Labor and Equipment   ☐ Material   ☐ Mortar

6. Select the archival options you would like to use.

- **Project Cost Code Options:** None, Project Specific or ALL. Project Specific or ALL only apply if you are working with the Job Cost Transfer Module.

- **Leave out On-Screen 2D Plans checkbox.** This is to be checked if you do **NOT** want the plan image files to accompany the project. This is an old option intended to save on disc space, it is not recommended today… Hopefully you have plenty of disc space available.

- **Costs:** Most likely to use Export All Costs. There are 2 other options to Check Costs to Remove or Remove All Costs.

- **[###] Number of Projects in the current Project List/Data Set.** This number does not change until the archive procedure is complete.

- **Export Projects Matching these Conditions:** Pick at least one of the 4 options and change from [Ignore] to your choice of one (or more) of the four Blank/Not Blank/Before/After/Hidden/Not Hidden selections to compile Projects to be Exported. The most commonly used conditions are Bid Date/Before or Last Touched/Before.

- **[###] Projects To Be Exported.** This number will change depending on the variables that were entered/changed with the Export Project Conditions.

- **Successfully Exported Projects Should be Options:** Deleted, Just Exported or Hidden. One option will need to be selected.

-Deleted - Deleted from existing Project List, remove from data set.
-Hidden - Hides Project in the Project List.
-Just Exported - Exports Projects and ALL Projects remain in the data set.

7. [Start-Export]

[8] Projects To Be Exported   12/31/2020

Description	Job No.	Bid Date
Demonstration Project		9/13/2019
Home \ CMU Foundation		10/30/2015
Automotive Parts Co		6/23/2014
Pier Project		12/19/2016
Siding Project		1/12/2015
Assemblies-Florida Home		12/19/2018
Assemblies - Fireplace		12/17/2017
Retaining Wall System		2/27/2015

<Press Start - Expo

✔ Start - Export

The Export process may take 2-3 seconds per project. If you have hundreds of projects selected to be Exported, this process may take 30-60 minutes.